Attending: Anne Tipple, Deb Blaine, Beth Friskney, Kara Huelsenbeck, and Jeni Ekovich

I. Call to Order
   a. By: Anne Tipple
   b. Time: 5:58pm

II. Pro-tem Secretary – Beth Friskney
   a. Motion to approve made by Jeni Ekovich
   b. Seconded by Debi Blaine
   c. All approved

III. Public Forum
   a. No one from the public attended

IV. Consideration of Approval of Minutes
   a. Motion to approve made by Deb Blaine
   b. Seconded by Beth Friskney
   c. All approved

V. Report of the Librarian
   a. LSC Training Day at the CLC – 14 libraries were represented; over 140 attended; our partnership with the CLC made this available and was an ideal venue
      i. MCLS – de-escalation
      ii. Tom Leedy from the Dekko Foundation spoke
      iii. Noble County Sheriff, Max Weber, presented on Active Shooter training

VI. Finances & Facilities
   a. Review of the October Finances
      i. Motion to approve made by Deb Blaine
      ii. Seconded by Kara Huelsenbeck
      iii. All approved
   b. Review of the partial November Finances
i. Motion to approve made by Kara Huelsenbeck  
ii. Seconded by Beth Friskney  
iii. All approved  
c. Mark is drafting an RFP (request for proposal) regarding the roof  
i. He spoke with some contractors, and they don’t want to touch the project because of how camo it might look if we only want them to work on the spots  
ii. We are going to ask for a full-roof paint job in the RFP to see how expensive it might be  

VII. Unfinished Business  
a. Meeting Rooms  
i. Will be making a few modifications for the December board meeting, but we are on track  
b. Holidays and Closures  
i. Verified the policy was correct  

VIII. New Business  
a. NA  

IX. Miscellaneous  
a. NA  

X. Adjournment  
a. Motioned by Jeni Ekovich at 6:36pm  
b. Seconded by Deb Blaine  
c. All approved  

The next regular meeting will be held Tuesday, December 13 at Kendallville in Meeting Room C at 6:00pm.