Kendallville Public Library Board of Trustees
Meeting Minutes
March 12, 2019
Meeting Room C
Kendallville Public Library

Board Present:       Others Present:
Ray Scott, President                                                                      Katie Mullins
Sam Zollman                                                                                              Janice DeLong
Brandi Hicks, Secretary                                                                           Jenna Anderson
Deb Blaine
Jo Drudge, Treasurer
Don Ramsey
Jack Jansen, Teen on Board

Board Absent:
Linda Routsong, Vice President

I. **Call to Order:** Ray Scott called the meeting to order at 6:00 P.M.

II. **Public Forum:** No one from the public spoke at the public forum

III. **Consideration of approval of board minutes from February 13, 2019:** Don Ramsey made a motion to approve the February 13, 2019 board minutes. Deb Blaine seconded the motion and the motion passes.

IV. **Report of Librarian:** Staff members will be presenting at the Evergreen conference on March 29 on the topic of Fine Free. The receipt printers can now print the savings to a patron by “shopping” at the library. This, in addition to a short message, will appear at the bottom of patron receipts.

V. **Finances:**
   A. **Consideration of payment of bills:** Jo Drudge moved that bills in the amount of $158,677.70 be paid. Sam Zollman seconded the motion and the motion passed. Deb Blaine sustained.
   B. **Building Updates:** The kitchen cabinets have arrived for Limberlost. At this time Limberlost is scheduled to close the week of April 8th. TCS will be installing new software and thermostats at Kendallville soon.

VI. **New Business:**
   A. **Annual Statistical Report:** Katie Mullins discussed the 2018 Annual Report which can be found on the state website.
   B. **Non-Resident Card Fee:** Don Ramsey made a motion to increase the non-resident card fee to $91.00. Deb Blaine seconded the motion and the motion passed.

VII. **Unfinished Business:** At this time, the library will not be receiving a facility dog. Ray Scott discussed further the opportunity for a patron survey.

VIII. **Adjournment:** Brandi Hicks made a motion to adjourn the board meeting at 7:05 P.M. Sam Zollman seconded the motion and the motion passed.

Submitted by Brandi Hicks.