

Kendallville Public Library Board of Trustees  
Meeting Minutes  
March 12, 2019  
Meeting Room C  
Kendallville Public Library

Board Present:

Ray Scott, President

Sam Zollman

Brandi Hicks, Secretary

Deb Blaine

Jo Drudge, Treasurer

Don Ramsey

Jack Jansen, Teen on Board

Others Present:

Katie Mullins

Janice DeLong

Jenna Anderson

Board Absent:

Linda Routsong, Vice President

- I. **Call to Order:** Ray Scott called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum
- III. **Consideration of approval of board minutes from February 13, 2019:** Don Ramsey made a motion to approve the February 13, 2019 board minutes. Deb Blaine seconded the motion and the motion passes.
- IV. **Report of Librarian:** Staff members will be presenting at the Evergreen conference on March 29 on the topic of Fine Free. The receipt printers can now print the savings to a patron by “shopping” at the library. This, in addition to a short message, will appear at the bottom of patron receipts.
- V. **Finances:**
  - A. **Consideration of payment of bills:** Jo Drudge moved that bills in the amount of \$158,677.70 be paid. Sam Zollman seconded the motion and the motion passed. Deb Blaine sustained.
  - B. **Building Updates:** The kitchen cabinets have arrived for Limberlost. At this time Limberlost is scheduled to close the week of April 8<sup>th</sup>. TCS will be installing new software and thermostats at Kendallville soon.
- VI. **New Business:**
  - A. **Annual Statistical Report:** Katie Mullins discussed the 2018 Annual Report which can be found on the state website.
  - B. **Non-Resident Card Fee:** Don Ramsey made a motion to increase the non-resident card fee to \$91.00. Deb Blaine seconded the motion and the motion passed.
- VII. **Unfinished Business:** At this time, the library will not be receiving a facility dog. Ray Scott discussed further the opportunity for a patron survey.
- VIII. **Adjournment:** Brandi Hicks made a motion to adjourn the board meeting at 7:05 P.M. Sam Zollman seconded the motion and the motion passed.

Submitted by Brandi Hicks.