

Kendallville Public Library Board of Trustees
Meeting Minutes
April 9, 2019
Meeting Room C
Kendallville Public Library

Board Present:

Ray Scott, President
Sam Zollman
Linda Routsong, Vice President
Don Ramsey
Brandi Hicks, Secretary

Others Present:

Katie Mullins
Janice DeLong
Jenna Anderson
Garth Snow-Kendallville News-Sun

Board Absent:

Deb Blaine
Jo Drudge, Treasurer
Jack Jansen, Teen on Board

- I. **Call to Order:** Ray Scott called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Consideration of approval of board minutes from March 12, 2019:** Brandi Hicks made a motion to approve the March 12, 2019 board minutes. Don Ramsey seconded the motion and the motion passed.
- IV. **Report of Librarian:** Demco will be interviewing Beth Munk on the library's summer reading program. Demco is looking to produce a summer reading kit for resale and will be publishing the interview with Beth in their catalog. The Limberlost Branch renovations are moving right along and the library will be reopening on April 15.
- V. **Finances:**
 - A. **Consideration of payment of bills:** Don Ramsey moved that bills in the amount of \$141,318.69 be paid. Linda Routsong seconded the motion and the motion passed.
 - B. **Building Updates:** TCS has started upgrading the heating and air controls to more effectively manage the air flow of the building. Jill Dunkel has met with R&C Fence to get a quote and design for fencing over the air unit. It was recently damaged by individuals throwing stones into the fans.
- VI. **New Business:**
 - A. **Quarterly Financial Report:** Janice DeLong reviewed the first quarter budget of 2019.
 - B. **Library Investment:** The gifted funds currently invested with Hartman Investments will need transferred from that company. Due to SBOA directives the library is unable to own stocks. Katie Mullins discussed with the board options of where the money could be invested. The board decided to table the decision until the next board meeting so there would be time to consider the options.

- C. Board of Trustees Nominating Committee:** Brandi Hicks has agreed to serve another term on the library board; Katie Mullins will contact the East Noble School board. Linda Routsong and Don Ramsey will serve as the Board of Trustees Nominating Committee.
- D. Community Survey Results:** Jenna Anderson reviewed the results of the first community survey.
- VII. Unfinished Business:** Don Ramsey received a phone call from a patron about the rolling chairs without arms in the meeting rooms. The patron was concerned for the elderly, Katie Mullins and Circulation Manager Lynette Barnett have already discussed this for next year.
- VIII. Miscellaneous:** The City of Kendallville wanted permission to use the library balcony, lower level, and parking areas for the 4th of July Patriotic Pops event and the board agreed.
- IX. Adjournment:** Don Ramsey made a motion to adjourn the board meeting at 6:52 P.M. Brandi Hicks seconded the motion and the motion passed.

Submitted by Brandi Hicks.