

Kendallville Public Library Board of Trustees
Meeting Minutes
May 14, 2019
Large Meeting Room
Limberlost Branch Library

Board Present:

Ray Scott, President
Don Ramsey
Linda Routsong, Vice President
Deb Blaine
Brandi Hicks, Secretary
Jo Drudge, Treasurer

Others Present:

Katie Mullins
Janice DeLong
Jenna Anderson
Jill Dunkel
Steve Garbacz-Kendallville News-Sun

Board Absent:

Sam Zollman
Jack Jansen, Teen on Board

- I. **Call to Order:** Ray Scott called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Consideration of approval of board minutes from April 9, 2019:** Don Ramsey made a motion to approve the board minutes from April 9, 2019. Linda Routsong seconded the motion and the motion passed.
- IV. **Consideration of approval of board minutes from April 9, 2019 executive session:** Linda Routsong made a motion to approve the executive session board minutes from April 9, 2019. Deb Blaine seconded the motion and the motion passed.
- V. **Report of Librarian:** Three hundred and twenty five patrons attended the Kleiman Creative Writing Contest banquet. This Saturday is the Fairy Festival and there are fifty vendors attending. A teacher from the East Noble High School requested that a staff member present what the library offers for adults and have the seniors sign up for library cards. The oversize games have been a great hit with teachers and businesses. They have been taken out of normal circulation for a short period to cover the requests for these two groups. The library will be offering library newsletters and weekly emails via text to patrons soon. The info Express invoice this year was \$3,730.00 and last year's cost was \$2,175.00. Katie is going to look into the reason why the large increase. Jill Griebel's last day was April 12, 2019 and Brittany Logsdon will be leaving this summer.
- VI. **Finances & Facilities:**
 - A. **Consideration of payment of bills:** Jo Drudge moved that bills in the amount of \$201,859.32 be paid. Deb Blaine seconded the motion and the motion passed.

- B. Building Updates:** New heating and air controls have been installed at Kendallville and the staff entrance ramp will be repaired. NIPSCO had to remove a tree when replacing a pole at Limberlost and replaced it with a new one.
- VII. New Business:**
 - A. Presentation of slate of officers:** Linda Routsong presented the slate of officers.
 - B. Election of officers:** Linda Routsong made a motion to elect Ray Scott as President, Linda Routsong as Vice President, Jo Drudge as Treasurer and Brandi Hicks as Secretary. Brandi Hicks seconded the motion and the motion passed.
 - C. Limberlost Branch Updates:** The renovations at the Limberlost Branch have received positive feedback. The children and teen departments have been combined into one location. Phyllis Newsome has been visiting the Rome City Community Center every Thursday evening and presents a program for families. Jo Drudge wanted to thank all the staff for doing a great job during the renovation.
- VIII. Unfinished Business:**
 - A. Library Investment:** Don Ramsey made a motion to transfer the library investment money to the Kendallville Public Library Foundation. Deb Blaine seconded the motion and the motion passed.
- IX. Miscellaneous:** Jack Jansen is graduating this year and the Teen on Board position will be open.
- X. Adjournment:** Deb Blaine made a motion to adjourn the board meeting at 6:35 P.M. Linda Routsong seconded the motion and the motion passed.

Submitted by Brandi Hicks.