

Kendallville Public Library Board of Trustees
Meeting Minutes
June 11, 2019
Meeting Rooms 1&2
Kendallville Public Library

Board Present:

Ray Scott, President
Don Ramsey
Linda Routsong, Vice President
Deb Blaine
Brandi Hicks, Secretary

Others Present:

Katie Mullins
Janice DeLong
Jenna Anderson
Sara Barker-Kendallville News-Sun

Board Absent:

Sam Zollman
Jo Drudge, Treasurer

- I. **Call to Order:** Ray Scott called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Consideration of approval of board minutes from June 11, 2019:** Linda Routsong made a motion to approve the library board minutes from June 11, 2019. Deb Blaine seconded the motion and the motion passed.
- IV. **Report of Librarian:** Matthew Tibbs has joined the library staff and will be working in the adult department to fill Brittany Logsdon's position. Lee Ann DePew will be leaving the Adult Department to join the Limberlost Branch, filling Jill Griebel's vacancy. A new bill has passed that will effect libraries who have cash on hand plus expected revenues to be greater than 150% of proposed budget. Libraries will be learning more about this bill later.
- V. **Finances:**
 - A. **Consideration of payment of bills:** Don Ramsey moved that bills in the amount of \$365,860.41 be paid. Deb Blaine seconded the motion and the motion passed.
 - B. **Building Updates:** The library should be receiving a drawing of the proposed fence around the air unit. The key card software is in need of an upgrade and is currently not working properly. A solution can be installed remotely and will be scheduled.
- VI. **New Business:**
 - A. **New Technology:** The library is using a new software for reserving the yard games and Cortex Kits. The software will allow patrons to reserve items for specific dates. The Friends of the Library are helping to finance Creativebug. This website has thousands of classes for crafting, cooking and other great ideas.
 - B. **Board Feedback:** Katie Mullins asked the board members to take a ten-minute tour around the library and up on returning they gave feedback and ideas.

VII. Unfinished Business: There was no unfinished business discussed.

VIII. Adjournment: Don Ramsey made a motion to adjourn the board meeting at 6:55 P.M. Deb Blaine seconded the motion and the motion passed.

Submitted by Brandi Hicks, Board Secretary