

Kendallville Public Library Board of Trustees
Meeting Minutes
March 8, 2022
Kendallville Public Library
Meeting Room D

Board Present:

Sam Zollman, President
Anne Tipple, Vice President
Deb Blaine, Treasurer
Brandi Hicks, Secretary
Jeni Ekovich
Kara Huelsenbeck

Board Absent:

Beth Friskney

Others Present:

Katie Mullins
Sheryl Prentice, KPC

- I. **Call to Order:** Sam Zollman called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Consideration of Approval of Board Minutes from February 8, 2022:** Brandi Hicks made a motion to approve the February 8, 2022 board minutes. Anne Tipple seconded the motion, and the motion was approved.
- IV. **Report of Librarian:** Sam Zollman read a thank you note from Janice DeLong regarding her retirement gift from the board members. Katie Mullins shared her appreciation to the Board for their support of the library and gratitude for the special memories and opportunities working for KPL has given her. Casa De Oración, the neighboring church, is hosting an Open House on Saturday, March 12th.
- V. **Finances:**
 - A. **Consideration of Payment of Bills:** Anne Tipple moved that bills in the amount of \$127,623.45 be paid. Deb Blaine seconded the motion, and the motion was approved.
 - B. **Authorized Signers:** The board discussed which members would serve as Authorized Signers for the checking account as well as who to include on the Certificate of Beneficial Owners.
 - C. **Payroll Services:** Anne Tipple made a motion to hire Butler CPA to process payroll on behalf of the Kendallville Public Library. Deb Blaine seconded the motion, and the motion was approved.
- VI. **New Business:** There was no new business discussed at this time.
- VII. **Unfinished Business:** There was no unfinished business discussed at this time.
- VIII. **Miscellaneous:** There was no miscellaneous business discussed at this time.

- IX. **Adjournment:** Deb Blaine made a motion to adjourn the board meeting at 6:21 P.M. Jeni Ekovich seconded the motion, and the motion was approved.

Submitted by Brandi Hicks.