

Kendallville Public Library Board of Trustees
Meeting Minutes
August 13, 2019
Large Meeting Room
Limberlost Branch

Board Present:

Ray Scott, President
Sam Zollman
Linda Routsong, Vice President
Deb Blaine
Brandi Hicks, Secretary
Jo Drudge, Treasurer
Don Ramsey

Others Present:

Katie Mullins
Janice DeLong
Jenna Anderson
Jill Dunkel
Sheryl Prentice-Kendallville News-Sun

Board Absent:

- I. **Call to Order:** Ray Scott called the meeting to order at 6:00 P.M.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Consideration of approval of board minutes from July 9, 2019:** Linda Routsong made a motion to approve the July 9, 2019 Board minutes after three corrections were made. Deb Blaine seconded the motion and the motion passed.
- IV. **Report of Librarian:** The library will be closed next Thursday while staff attend a conference on Leadership in Fort Wayne. Several other surrounding libraries will be attending also. Katie Mullins and Jenna Anderson attended a meeting at Parkview Center for Healthy Living discussing the health issues that will be looked at in the Noble County area for the next two to three years. Movies in the Park was the category winner for Summer Reading this year and the Library's goal was met.
- V. **Finances:**
 - A. **Consideration of payment of bills:** Don Ramsey moved that bills in the amount of \$136,368.94 be paid. Deb Blaine seconded the motion and the motion passed.
 - B. **Building Updates:** Arrow Fence submitted a quote on fencing that would protect the air units, which was \$3,500.00 less than the first quote received. The chiller units have been restarted several times this summer and TCS is looking into the issue. TCS will also be repairing the water heater and an electric exhaust fan. At Limberlost, Kline Builders will be installing wires for two more computer stations and have a few more lights to install. The board suggested that landscaping at Limberlost needs a new look. They requested that an estimate be obtained from Noble County Lawn.

I. New Business:

- A. Commitment to Join ISL Consortium for Internet Access:** Don Ramsey made a motion to approve the commitment to join ISL Consortium for internet access. Brandi Hicks seconded the motion and the motion passed.
 - B. 2020 Budget & Notice to Taxpayers:** The 3.5 percent increase is a growth of \$86,000.00 to the 2020 budget. Katie Mullins and Janice DeLong will be meeting with DGLF on Wednesday to discuss the 2020 budget. Deb Blaine made a motion to approve the notice to taxpayers of the 2020 budget. Jo Drudge seconded the motion and the motion passed.
 - C. 2019 Pay Grades:** The board discussed the 2019 pay grade schedule and the issues businesses are experiencing today with hiring. Deb Blaine made a motion that the 2019 pay grade schedule start on September 9, 2019. Don Ramsey seconded the motion and the motion passed.
- II. Unfinished Business:** There was no unfinished business reported at this time.
- III. Adjournment:** Linda Routsong made a motion to adjourn the board meeting at 6:55 P.M. Sam Zollman seconded the motion and the motion passed.

Submitted by Brandi Hicks, Board Secretary