

Kendallville Public Library Board of Trustees
Meeting Minutes
November 12, 2019 6:00 p.m.
Large Meeting Room
Limberlost Branch Library

Board Present:

Ray Scott, President
Linda Routsong, Vice President
Don Ramsey

Others Present:

Katie Mullins
Janice DeLong
Jill Dunkel
Sheryl Prentice-Kendallville News-Sun

Board Absent:

Jo Drudge, Treasurer
Brandi Hicks, Secretary
Sam Zollman
Deb Blaine

- I. **Call to Order:** Ray Scott called the meeting to order at 6:13 p.m. This board meeting did not meet a quorum. Linda Routsong will be Secretary pro tem in the absence of Brandi Hicks.
- II. **Public Forum:** No one from the public spoke at the public forum.
- III. **Consideration of approval of Board minutes from October 8, 2019:** Approval for the October 8, 2019 board minutes was tabled until next month.
- IV. **Report of Librarian:** Katie Mullins explained how libraries were helping with the 2020 Census. This weekend is the Lakeside Holiday in Rome City and the library will be participating in the event. The City of Kendallville has had fairy doors located throughout the city for the last couple of years; the patrons are having a good time with them. Rome City will be receiving fairy doors as a part of the Lakeside Holidays festivities.
- V. **Finances:**
 - A. **Consideration of payment of bills:** Approval of bills was tabled until next month.
 - B. **Building Updates:** Jill Dunkel reported that Arrow Fence raised the fence above the ac units to allow easier access for maintenance. The new wooden door on the trash container is sagging and will need to be braced. Pump one at Limberlost is leaking refrigerant and TCS will be repairing this in December or early spring. The Kendallville Library will be receiving bids for snow removal and Limberlost Branch will be receiving bids for landscaping.
- VI. **New Business:**
 - A. **2020 Holiday Closing:** 2020 holiday closing was tabled until next month.
 - B. **Patron Computer Policy:** Patron computer policy was tabled until next month.
- VII. **Unfinished Business:** There was no unfinished business reported at this time.
- VIII. **Miscellaneous:** There were no miscellaneous items discussed at this time.
- IX. **Adjournment:** The board adjourned at 6:44 p.m.

Submitted by Linda Routsong.